



**Hyatt Hotels Corporation**  
**Annual Meeting of Stockholders**  
**May 20, 2020**

**VIRTUAL ANNUAL MEETING GUIDELINES**

We would like to welcome you to the 2020 Annual Meeting of Stockholders of Hyatt Hotels Corporation. In fairness to all stockholders and in the interest of an orderly meeting, we have prepared general guidelines as to how the meeting will be conducted. Thank you for your cooperation in observing these guidelines.

1. The meeting will follow the agenda provided to all stockholders on the virtual meeting website.
2. Only stockholders of record as of March 20, 2020 or their duly authorized proxies are entitled to vote or enter a comment or question at the meeting. Please enter your comment or question using the instructions listed on the virtual meeting website.
3. A general Question and Answer session will be held at the end, as reflected in the agenda. Questions may be submitted during the meeting by following the instructions listed on the virtual meeting website. In fairness to other participants, please limit questions or comments to one per stockholder and please keep your questions or comments brief. Questions from multiple stockholders on the same topic or that are otherwise related may be grouped and answered together at the discretion of the Chairman.
4. The purpose of the meeting will be observed, and questions or comments must be relevant to the business of the Company or to the conduct of its operations. Questions or comments may not be related to pending or threatened litigation or material, non-public information concerning the Company. Further, questions and comments may not be derogatory or not in good taste, discussions of personal grievances, personnel matters or in furtherance of a shareholder's personal or business interests. Nor should questions or comments deal with tangentially related general economic, political or other opinions or facts, or be out of order, inconsistent with these guidelines, or not otherwise suitable for the conduct of the meeting as determined by the Chairman or the Corporate Secretary in their reasonable judgment. We reserve the right to edit or reject questions we deem profane or otherwise inappropriate.
5. You need not vote at this meeting if you have already voted by proxy. If you wish to change your vote or if you have not voted, you may do so online until the polls close by clicking on the voting button on the virtual meeting website and following the instructions there.
6. Under our bylaws, nominations of persons for election to the board of directors and proposals of other business may be made at this meeting only if appropriate prior notice was given to the Company and certain other conditions were met. No stockholder nominations or other proposals of business from stockholders are being presented or voted on at this meeting.
7. No audio recording devices may be used during the meeting by any stockholders or other participants.
8. The Chairman presides over the meeting and makes any and all determinations with respect to conduct of the meeting, including the administration and interpretation of these guidelines.
9. In the event of disorder, technical malfunction or other significant problem that disrupts the meeting, the Chairman may adjourn, recess or expedite the meeting or take such other action as the Chairman determines is appropriate in light of the circumstances.