

## Change Form

### Instructions:

Use this form to change address or ownership of your investment in Dominion Energy Reliability Investment, add new investment or redemption options, or to change your banking or personal information. Please print legibly. Complete applicable information and then mail to:

Dominion Energy Reliability Investment  
P.O. Box 75713  
Chicago, IL 60675-5713

### 1. Investment Information

Please provide the following information:

Input your 10 digit Dominion Energy Reliability Investment Number:

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Primary Owner's Social Security or Tax ID Number (TIN)

Name of Primary Owner (First, MI, Last)

### 2. Address Change

All Registered Owners are required to provide authorized signatures on page 2.

Please check the appropriate box:

Change **registered address, email address, and telephone number** on your Dominion Energy Reliability Investment

New Street Address (*P.O. Box is not acceptable*)

City

State

Zip Code

New Daytime Phone (XXX-XXX-XXXX)

Email Address

Change **statement address** on your Dominion Energy Reliability Investment (if different than street address)

New Street Address (*P.O. Box is acceptable*)

City

State

Zip Code

New Daytime Phone (XXX-XXX-XXXX)

*continued on next page*

### 3. Ownership Changes

For changes to the primary Dominion Energy Reliability Investment owner, to existing Social Security numbers, or for changes due to death, please call Dominion Energy Reliability Investment at 866.876.0001 (Mon-Fri: 8:30am – 7pm ET).

**A. Add Owner**

(All owners must be deemed to be Joint Tenants with Right of Survivorship unless you indicate otherwise by attaching a letter of instruction.)

\_\_\_\_\_  
Name to be Added (First, MI, Last)

\_\_\_\_\_  
Signature of New Owner

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Date of Birth (MM/DD/YYYY)

\_\_\_\_\_  
Driver's License Number / Issuing State

\_\_\_\_\_  
Mother's Maiden Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
New Daytime Phone (XXX-XXX-XXXX)

\_\_\_\_\_  
Email Address

**B. Remove Owner**

\_\_\_\_\_  
Name to be Removed

\_\_\_\_\_  
Signature of Former Owner

**C. Name Change**

\_\_\_\_\_  
Previous Name (First, MI, Last)

\_\_\_\_\_  
New Name (First, MI, Last)

\_\_\_\_\_  
Signature of New Name

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Date of Birth (MM/DD/YYYY)

*continued on next page*

**D. New Social Security Number / Tax ID Number (attach W-9 Form)**

\_\_\_\_\_ Social Security Number

\_\_\_\_\_ Tax ID Number (TIN)

**4. Add Investment and Redemption Options**

These services are available to make it easier to add to or redeem your Dominion Energy Reliability Investment by linking your Dominion Energy Reliability Investment to your pre-authorized bank account.

Please check the appropriate boxes and complete the Pre-Authorized bank account information to sign up for electronic services:

**Automatic investment:** Check this option to add the same amount to your Dominion Energy Reliability Investment once or twice each month on the same day(s) each month. The minimum is \$50 per transfer. Transfers will be made from your pre-authorized bank account.

Transfer once per month  
Transfer \$\_\_\_\_\_ on the \_\_\_\_\_ day of each month.

Transfer twice per month  
Transfer \$\_\_\_\_\_ on the \_\_\_\_\_ day and \_\_\_\_\_ day of each month.

**For future investments and redemptions, we recommend that you select one or both of the following options:**

**Directed Investment and Directed Redemption:** Check this option to have the ability to make non-recurring electronic transfers from or to your pre-authorized bank account for the prescribed amount (minimum of \$50 for investments, and \$250 for redemptions)

**5. Banking Information**

Complete this section if you selected any of the investment and/or redemption options in the previous section and have not previously established a pre-authorized bank account, and/or wish to change your previously established bank account. Only one bank account is allowed per Dominion Energy Reliability Investment. Complete the bank information below and attach a voided check to link your Dominion Energy Reliability Investment with your bank account.

**A. Pre-Authorized Bank Account Information:**

\_\_\_\_\_ Name of Account Holder

\_\_\_\_\_ Financial Institution Name/Branch

Checking       Savings

\_\_\_\_\_ Account Number

\_\_\_\_\_ Financial Institution Routing Number (9 digits)

\_\_\_\_\_ City

\_\_\_\_\_ State

\_\_\_\_\_ Zip Code

\_\_\_\_\_ Notation Regarding Common Owner

*continued on next page*

## 6. Signatures(s) and Signature Guarantee(s)

All currently registered owners must sign below to authorize and initiate any changes made on this form. Ensure that all signatures are Medallion Signature Guarantee stamped, where required, by a participating financial institution. All currently registered owners are required to provide authorized signature(s) to make changes. A Medallion Signature Guarantee is required for ownership changes (add/remove owner name). A Signature Guarantee is intended to protect you and Dominion Energy Reliability Investment against improper transactions or requests by unauthorized persons. It may be obtained through a bank or financial institution. A change of address does not require a Signature Guarantee. The Medallion Signature Guarantee Stamp must be signed by an authorized signatory of the financial institution and the statement "Signature Guaranteed" must appear with the authorized signatory's signature. **A NOTARIZED SIGNATURE IS NOT ACCEPTABLE.**

I (we) hereby authorize Dominion Energy Reliability Investment processing agent, The Northern Trust Company ("Agent"), to initiate debit entries and, if necessary, credit entries as indicated above.

I (we) further agree that if any such debit entry is dishonored, whether with or without cause and whether intentionally or inadvertently, Dominion Energy, Inc. and The Northern Trust Company shall be under no liability whatsoever. IF there are two or more owners, out obligations are joint and several. This authorization will remain in full force until I (we) have notified the Dominion Energy Reliability Investment processing agent, The Northern Trust Company, in writing to cancel it, and have given the agent sufficient time to act.

Signature of the Primary Owner	Date (MM/DD/YYYY)	Medallion Signature (Primary Owner)	Date (MM/DD/YYYY)
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Signature of the Joint/Custodial/Trustee Owner	Date (MM/DD/YYYY)	Medallion Signature (Joint/Custodial/Trustee Owner)	Date (MM/DD/YYYY)
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**Please return this form to:**

Dominion Energy Reliability Investment  
P.O. Box 75713  
Chicago, IL 60675-5713

To add an owner, the signature(s) of the current owner(s) must be medallion signature guaranteed and a specimen signature for the new owner is required along with their Social Security number, date of birth, current address and phone number. To remove an owner due to death, a certified copy of the death certificate, a completed W-9 form if the Social Security number will change, and a letter of instruction signed by the surviving owner are required. If the deceased is the only owner, then the executor must sign the letter of instruction, submit a certified copy of the death certificate, and submit a copy of the certified letter of Testamentary or other letters of authority. Wills are not acceptable. To change your name, a copy of the marriage certificate, or original or certified copies of other legal documents substantiating the name change must be submitted. To change a Social Security/tax ID number requires a completed W-9 form. Additional change request forms are available by calling 866.876.0001 or visiting our website at [www.dominionenergy.com/deri](http://www.dominionenergy.com/deri).

USA PATRIOT ACT NOTICE: To help the government fight the funding of terrorism and money-laundering activities, Federal Law (USA PATRIOT Act) requires banks, including the Dominion Energy Reliability Investment processing agent bank, to obtain, verify and record information that identifies each person who opens an investment. This means that, in order for us to process a Dominion Energy Reliability Investment application or change request for you, we will need to collect the information solicited on this form for ALL OWNERS listed on the investment.