



NEWS RELEASE

ARC Document Solutions Introduces Next Generation of Document and Information Distribution Tools for Construction Communication

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RFI, Photo Management and Punch List Functionality in SKYSITE Significantly Increases Communication Capabilities
WALNUT CREEK, CA -- (Marketwired) -- 10/13/15 -- **ARC Document Solutions**, Inc. (NYSE: ARC) ("ARC"), a leading document solutions provider for the construction industry, today announced the introduction of **SKYSITE® 2.0**, the next generation of its cloud-based application for construction communication. The latest version of SKYSITE adds new features such as Request-for-Information (RFI) administration, photo management and punch lists to its industry-leading capabilities in managing and distributing construction documents and information.

"Without construction documents, building projects grind to a halt. Plans, specs, photos, RFIs, punch lists and similar documents are the primary means of communication in the industry," said Dilo Wijesuriya, ARC's Chief Operating Officer. "Managing these critical documents in paper form has always been complex, arduous and time-consuming. Customers who have been managing documents digitally have been forced to use a variety of generic software solutions that bring up a whole host of other problems. SKYSITE revolutionizes this communication process by putting construction documents in a single, cloud-based application designed specifically for architects, engineers and contractors. With SKYSITE, construction communication occurs in a fraction of the time it takes with paper but avoids the cumbersome, complicated and unreliable methods of using multiple technology tools to accomplish the same tasks."

SKYSITE manages and distributes construction documents and information via the cloud and mobile devices. It was designed to create a smooth and seamless workflow for construction projects by making communication simple, easy and painless. New features include tools for managing additional document types and tasks.

Request for Information (RFI):

Speeding up responses to RFIs makes projects run smoother and close faster.

- SKYSITE teams are able to view and review RFIs through web and mobile-enabled devices and can add custom attributes for further sorting, filtering and searching.
- Team members receive information as it is issued and can make fast decisions to mitigate risk to project delivery timelines and project budgets.
- SKYSITE users get real-time RFI changes and status updates.
- Specs, plans and other documents can be linked to any RFI.
- One click generates the RFI cover and compiles all attachment into a single PDF file.

Photo Management:

SKYSITE enhances the role digital photos play in managing and measuring progress on today's project sites.

- SKYSITE construction teams can take and tag photos and aggregate them in a single, common project directory accessible from any mobile device.
- Photos can be managed, indexed and searched quickly and efficiently.
- SKYSITE project users can collaborate and communicate on any mobile device using photos as the medium in the same workspace where drawings and specifications are kept.

Punch List:

SKYSITE puts punch list capabilities where team members can work with them and prevents information silos and data redundancy that separate applications can generate during the QA/QC process.

- SKYSITE users can track lists of project issues and tasks in a single common directory.
- Issues are captured in real time, as punch lists are available from any SKYSITE-enabled mobile device.
- SKYSITE teams can monitor punch list due dates directly from the application, assign responsibility to appropriate team members and track an issue's current status.
- Photos and voice memos can be uploaded or linked when creating or responding to a punch-list.

"Using different software tools to manage construction documents isn't very efficient and it's prone to errors. My company was in need of a way to integrate our different communication functions into a single solution," said Jack Gregg, Assistant Project Manager with BBL Builders L.P. "With the new features in SKYSITE, we were happy to find a tool that combined the functions we needed and was still easy to learn and easy to use."

About SKYSITE

SKYSITE is a cloud-based document management and information distribution solution that revolutionizes communication in construction projects. SKYSITE allows users to view, manage, distribute and work on construction documents in real time from mobile or desktop devices. By working over the cloud, users with secure mobile access can access project documents on devices that are small and light enough to fit into a tool bag, and desktop users can manage and distribute documents in more than 100 different file types. SKYSITE is the only application developed by industry professionals with decades of experience in document management for architects, engineers and contractors. Please follow and engage with SKYSITE on the **web**, and on **Facebook**, **LinkedIn** and

Twitter.

About ARC Document Solutions

ARC Document Solutions (NYSE: ARC) is a leading document solutions company serving businesses of all types, with an emphasis on the non-residential segment of the architecture, engineering and construction industries. The company helps more than 90,000 customers reduce costs and increase efficiency in the use of their documents and improve document access and control and offers a wide variety of ways to print, produce and store documents. ARC provides its solutions onsite in more than 8,000 of its customers' offices, offsite in service centers around the world, and digitally in the form of proprietary software and web applications. Please follow and engage with ARC on the **web, Facebook, LinkedIn** and **Twitter**.

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